PRINCE2® Foundation & Practitioner

PRINCE2 7th Edition Foundation Preparation

Foundation Module 1: Introduction to PRINCE2

By the end of this module, you will be able to:

- Understand the main 'rules' and guidelines of the course
- Understand the background to the PRINCE2®7 Foundation course
- Be aware of the key elements of the training approach

Foundation Module 2: Overview of PRINCE2 Project Management

By the end of this module, you will be able to:

- The definitions and characteristics of a project
- What makes a project a PRINCE2 project?
- The features and benefits of PRINCE2
- The role of Project Management
- The seven aspects of project performance to be managed
- The PRINCE2 principles
- The Integrated elements of PRINCE2
- Overview of PRINCE2 processes
- The user/supplier context
- Applying and tailoring PRINCE2

Foundation Module 3: People

By the end of this module, you will be able to:

- Explain who is involved in the organisational and project ecosystems
- Explain the concept of change management and how to lead change through a project
- Distinguish between leadership and management
- Describe key people concepts: culture, collaboration, diversity, capability, and competence
- Explain the importance of communication and how to manage it for successful projects
- Identify how the people aspects are integrated with other PRINCE2 elements

Foundation Module 4: Organising

By the end of this module, you will be able to:

- Explore and understand the purpose of the organising practice
- Know and understand the three project interests and the project management team structure
- Understand the organisation's design and development process
- Know how the principles apply to the organising practice

Foundation Module 5: Starting up a project and initiating a project

By the end of this module, you will be able to:

- Explore and understand the purpose, objectives and context of starting up a project
- Explore and understand the purpose of the project brief

Foundation Module 6: Business Case

By the end of this module, you will be able to:

- Explore and understand the business case practice
- Know and understand the key concepts related to business justification
- Understand the benefits management approach
- Understand the business case management process

Foundation Module 7: Plans

By the end of this module, you will be able to:

- Explore and understand the purpose of the plans practice
- Understand different types of plan: project plan, stage plan, team plan and exception plan
- Know about structuring the project into management stages
- Describe the planning procedure based on a product-based planning technique
- Define and analyse the management products

Foundation Module 8: Quality

By the end of this module, you will be able to:

- Explore and understand the purpose of the quality practice
- Understand the key concepts related to quality
- Understand the product description and project product description
- Understand the quality management approach and quality register
- Understand the PRINCE2 technique for quality management

Foundation Module 9: Risk

By the end of this module, you will be able to:

- Explore and understand the purpose of the risk practice
- Understand the purpose of the risk budget
- Know and understand the key concepts related to risk
- Understand the recommended risk management procedure
- Understand the purpose of the risk management approach and risk register

Foundation Module 10: Controlling a stage and managing product delivery

By the end of this module, you will be able to:

- Explore and understand the purpose, objectives, and context of controlling a stage
- Explore and understand the purpose, objectives and context of managing product delivery
- Explore and understand the activities in the managing product delivery process
- Explore and understand how work packages are controlled, managed, and delivered

Foundation Module 11: Managing a stage boundary

By the end of this module, you will be able to:

- Explore and understand the purpose, objectives and context of managing a stage boundary process
- Explore and understand the activities in the managing a stage boundary process

Foundation Module 12: Issues

By the end of this module, you will be able to:

- Explore and understand the purpose of the issues practice
- Understand the types of issues
- Explain the issue management approach
- Understand the issue management procedure
- Know the management products that support the issue practice

Foundation Module 13: Progress

By the end of this module, you will be able to:

- Explore and understand the purpose of the progress practice
- Know and understand key concepts relating to progress
- Know and understand the documents used for progress control
- Understand the PRINCE2 technique for progress management

Foundation Module 14: Closing a Project

By the end of this module, you will be able to:

- Explore and understand the purpose and objectives of closing a project
- Understand the context of closing a project
- Understand how to prepare for planned and premature closures
- Know and understand the final activities in closing a project

Foundation Module 15: Directing a project

By the end of this module, you will be able to:

- Explore and understand the purpose and objectives of directing a project process
- Understand the context of directing a project process
- Understand the project board's role in different stages of a project

Foundation Module 16: Course review

By the end of this module, you will be able to:

- Recall key terms and concepts covered in the PRINCE2 Foundation course
- Prepare for the PRINCE2 Foundation exam

PRINCE2 7th Edition Practitioner Preparation

Practitioner Module 1: Introduction

Practitioner Module 2: Preparing for Success

By the end of this module, you will:

- Review your understanding of key concepts
- Understand the course structure

Practitioner Module 3: Workshop – Part 1

By the end of this module, you will have reviewed:

- PRINCE2 Principles
- People
- Organising

Practitioner Module 4: Workshop – Part 2

By the end of this module, you will have reviewed:

- Business case
- Processes
- Starting up a project
- Directing a project
- Initiating a project

Practitioner Module 5: Workshop – Part 3

By the end of this module, you will have reviewed:

- Plans
- Quality
- Risk
- Issues
- Progress
- Controlling a stage
- Managing product delivery
- Managing a boundary stage
- Closing a project

Practitioner Module 6: Exam preparation hints and tips

Practitioner Module 7: Course review